

# Fowz Ali Abdulaal

+973 39661193

[Abdulaalfowz@gmail.com](mailto:Abdulaalfowz@gmail.com)



## Career Objective

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Dedicated and people-oriented professional seeking a position in Human Resources where I can leverage strong problem-solving abilities and a collaborative approach to support employee well-being, resolve workplace challenges, and contribute to a positive organizational culture. Passionate about building strong teams, improving HR processes, and working closely with others to create an inclusive and efficient work environment.

## Experiences

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September 2024 – June 2025: **Sales Executives, BATELCO, Hamala, Kingdom of Bahrain**

- Increased customer satisfaction by providing excellent product knowledge and advice.
- Develop strong relationships with customer for enhanced loyalty.
- Achieved sales target through effective upselling techniques.
- Maintained store appearance to high standards, creating a pleasant shopping environment.

June 2021 – March 2024: **Finance and Human Resources – Four seasons Travel Agency, Kingdom of Bahrain**

- Managed accounts payable/receivable and monthly bank reconciliations.
- Prepared financial reports, forecasts, and variance analyses.
- Handled employee benefits and resolved HR-related inquiries.
- Ensured labor law compliance and passed external audits.
- Streamlined expense and travel reimbursement processes.

October 2022 – December 2024: **Internship Training in Finance and Human Resources Department – Ministry of Information Affairs, Isa Town, Kingdom of Bahrain**

- General Service and Management
- Human Resources
- Accounting Payroll and Financial reporting

## Education

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2023 to 2025: **Master OF Business Administration** at University of Technology of Bahrain, Kingdom of Bahrain

2019 to 2023: **Bachelor of Science in Business Informatics** at University of Technology of Bahrain, Kingdom of Bahrain

## Specialist and Technical skills

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- Teamwork skills: capable of working individually and within a team
- Communication skills: Good command of verbal and written English and Arabic languages.
- Technical skills: Microsoft office (Word, Excel and PowerPoint)
- Practical skills and Problem-solving skills: Able to effectively implement theories and models to solve problems, such as JAVA Script, gathering and Interpreting Data

## Reference

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Mr. Ali Abdulaal  
Four Seasons Travel Agency Manager  
+973 39661866  
[aliabdulaal@gmail.com](mailto:aliabdulaal@gmail.com)

Dr. Sayed Haithem Alawi  
Head of Master Department, University of Technology Bahrain  
+973 33136003  
[shalawi@utb.edu.bh](mailto:shalawi@utb.edu.bh)